City of Tampere
PO Box 487, 33101 TAMPERE

RESEARCH PERMIT

Please fill in the form carefully. The items marked with red are mandatory. Do not use the browser's forward / reverse buttons.

If you'd like to continue saving your form later, choose partial recording and enter your email address. After the final recording, you will no longer be able to make any changes to the data.

When the form is complete, add the desired attachments. The application must be accompanied by a research plan approved by the supervisor. The research plan is a mandatory annex to the application. The issuer of the exploration permit may ask the applicant for additional information and attachments it deems necessary for the granting of the authorization. Confidential information must be presented in a separate annex and their confidentiality must be mentioned separately.

Finally, you can save the form as a file for yourself. After you submit the form, you will receive an email acknowledgment that the form has been received. In case of problems, please contact research@tampere.fi .

By submitting my contact information, I accept that they will be stored in city systems and used as described in the Privacy Statement. www.tampere.fi/tietosuoja

Applicant for Research Permit 1

Last name

First name

Organization

Address

Telephone number

Email address

Are more than one person applying for a research license? (help)

	Two	Three
Applicants	○	○

Research or educational institution where the research is conducted

Research or educational institution

training Program

Major

Thesis --Choose from here--

Other research, what?

Supervisor of a thesis study at an educational institution

Last name

First name

Academy

Study value and profession

Location and address

Telephone number

Email address

☐ Teacher Approved Research Plan (Help)

Contact person in the city of Tampere

A prerequisite for granting an exploration permit is that the applicant has been in contact with the unit to which the research is directed and that the implementation of the research has been agreed with the unit's contact person.

1. Name

1. Unit

1. Phone

1. Email (Help)

2. Name

2. Unit

2. Phone (Help)

2. Email

Other Contacts (Help)

Description of the study (the research plan must be attached to the application)

Study name

Short description of the research (key objectives, research methods, target group)

Previously granted research license (eg national research projects or City of Tampere research license) (help)

Previously granted research license is attached to the application.

Implementation of the research

Main research method / method

☐ Inquiry
☐ Interview
☐ Perception
☐ Document / statistical analysis
☐

☐ Else, what

What else?

[   ]

The subject of the investigation is the person (s) whose participation is decided by the guardian or trustee

	Yes	No
Involvement	○	○

If the subject of the investigation is a person (s) whose participation is decided by the guardian or trustee, find out how to obtain the consent in the Additional Information section.

At the time of the research, a personal data-based research register is created

	Yes	No
Personal data-based research register	○	○

If a personal data-based research register is created at the time of the survey, the Privacy Statement (www.tietosuoja.fi) shall be attached to the application as an annex to the application .

The study requires the opinion of the Ethics Committee

	Yes	No
Does the permit require an ethical committee opinion?	○	○

Which ethical committee? (help)   [   ]

Date of favorable opinion   [   ] 📅

Untreated, date   [   ] 📅

Date of negative opinion   [   ] 📅

If the Ethics Committee has made a statement on the investigation, the extract from the minutes will be appended to the application.

The data collection begins   [   ] 📅

The data collection ends   [   ] 📅

Estimated completion time of the study   [   ]

More information

[   ]

Use of personal records in research

The data used in the study are the data of the City of Tampere

	Yes	No
Using Registry Information	○	○

Request for Personal Data from the Authority's Personal Data Register pursuant to Section 16.3 of the Public Disclosure Act (621/1999).

Retention and protection of research material

Identification of

- ☐ The research material does not contain any identification data
- ☐ Identification data is removed during the analysis phase
- ☐ The data is analyzed with identification data

The basis for preserving identity information [   ]

Archiving of research material
- ☐ Electronic archiving
- ☐ Paper archiving

Archive Location (Help) [   ]

Material Descriptive Keywords (YSA) (Help) [   ]

Person in charge of inquiries regarding further use of the material (help) [   ]

Commitment and signature of the Applicant

I undertake not to use the information I have received to harm or subvert the subject or his / her relatives, or to infringe any interests protected by the obligation of professional secrecy, or to disclose any personal data that I receive to third parties.

Date [   ] 📅

Signature [   ]

Attachments of the application
- ☐ research plan
- ☐ Survey / interview form
- ☐ Other material related to data collection
- ☐ Application for access to information systems
- ☐ Commitment and Confidentiality of Information and Information Systems
- ☐ Opinion of the Ethics Committee
- ☐ Privacy Policy in accordance with the Personal Data Act
- ☐ Other attachment

Name of attachment / attachments
[   ]

☐ The research can be published on the City of Tampere website

☐ The research is confidential

Partial recording

☐ I want to save the information I have filled in and continue later on the link that is sent to my address.

Email address [   ]

Sending of information

Print and / or save your completed form: [Tutkimuslupahakemus.rtf ⬍]

[save]

Here is a downloaded guide for adding an attachment to the application.